

**STATE OF MONTANA**

Department of Natural Resources and Conservation  
Conservation Districts Bureau  
Box 201601  
Helena, MT 59620-1601

*For Department Use*

Received by \_\_\_\_\_  
Date \_\_\_\_\_  
Application No. \_\_\_\_\_  
Annual Budget Submitted \_\_\_\_

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**Conservation Districts Grant Program**

**HB223 Grant Application (cover sheet)**

*This application consists of 4 pages*

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Please fill out application in its entirety.

1. Name of District: \_\_\_\_\_
2. Name of Project: \_\_\_\_\_
3. Amount Requested: \_\_\_\_\_
4. Total Project Cost: \_\_\_\_\_
5. Has your district levied the maximum county mills allowed for the current fiscal year?  
No \_\_\_\_\_ Yes \_\_\_\_\_ Mill Levy = \$ \_\_\_\_\_ (amount) \_\_\_\_\_  
County commissioner verification \_\_\_\_\_
6. Has this project been identified in a conservation district plan? (Projects must be part of a CD plan).
7. Give a brief statement of need, including why the project cannot be funded from present sources of funding. (If the district has not submitted a budget to DNRC for other financial assistance programs for the current fiscal year, a current CD budget must be attached).
8. Give a brief explanation of your project:
9. Contact person's name, address, and telephone number:
10. This application was approved by the \_\_\_\_\_ Conservation District Board of Supervisors meeting on the \_\_\_\_\_.

**Conservation District Grant Program**  
**HB 223 Grant**  
**Application Summary**

Purpose of project:

Project conservation benefits:

Number of people and/or number of acres directly affected by proposed project:

Project location:

Who will do the work proposed?

What, specifically will be accomplished?

Time Frame:

## Conservation District/Grant Application Application Project Details

Project details – on separate sheets include the following: (**do not omit any items**; if an item does not apply to your project please acknowledge this with N/A). An incomplete application may be rejected.

- a) Project objectives;
- b) Describe how the project will be carried out;
- c) What specifically are the tasks, deliverables or outcomes of this project;
- d) Time frames;
- e) How the district plans to monitor project effectiveness;
- f) Describe how the project benefits the public;
- g) Include plans to inform or educate the public about the project's benefits or availability (see requirements);
- h) If the project includes equipment purchases – describe a maintenance and replacement plan; who will own the equipment, and how it will be used after the project is complete;
- i) Other information that will help evaluate your project;
- j) For irrigation projects describe landowner or irrigation district company contributions to the project (50:50 cash match is required);
- k) List any other current conservation district grant program and their status (all grant reports must be current before other grants will be distributed).

Provide a detailed budget. Include other sources of funding and in-kind services. Irrigation projects require 50:50 cash match. Grant requests over \$15,000 require 50:50 match. Use this table or create your own in a similar format. Your budget should include, but is not limited to:

### GRANT BUDGET

	HB 223	Explanation
Salaries (number of hours; hourly rates; type of work)		
Contracted services (identify services to be contracted)		
Per diem & travel expenses		
Communications & printing costs		
Materials & supplies (identify)		
Equipment costs (identify)		
Administration		
Miscellaneous (identify)		
<b>TOTAL</b>		

## TOTAL PROJECT BUDGET

[illegible]